

### PROPOSED CHANGES TO STANDARDS COMMITTEE

#### CHANGES TO PART 3: WHO TAKES DECISIONS?

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#### PART 3L: STANDARDS COMMITTEE

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##### Role and functions

1. To promote and maintain high standards of conduct by councillors, co-opted members and church and parent governor representatives.
2. To assist councillors, co-opted members and church and parent governor representatives to observe the members' code of conduct.
3. To advise the council on the adoption or revision of the members' code of conduct, the member and officer protocol and the communication protocol.
4. To monitor the operation of the members' code of conduct, the member and officer protocol and the communication protocol.
5. To advise, train or arrange to train councillors, co-opted members and church and parent governor representatives on matters relating to the members' code of conduct.
6. To deal with any complaints referred to it and any report from the monitoring officer on any matter which is referred to him or her.
7. To receive reports from the monitoring officer on unlawful expenditure and probity issues.
8. To receive reports from the statutory officers under the council's whistle blowing policy.
9. ~~To grant civic awards.~~
10. To establish the following sub-committees:
  - to consider complaints of misconduct against elected councillors and co-opted members
  - To consider civic awards.
11. To provide strategic oversight on the use of the powers regulated by the Regulation of Investigatory Powers Act 2000 and to receive reports on operational use at least once a quarter.
12. To consider the withholding of allowances from individual members (including elected members and co-opted members) in whole or in part for non-attendance at meetings, or, for elected members only, for failure to attend required training.

### **Matters reserved for decision by the standards committee**

13. The matters reserved for decision to the committee are as set out in the roles and functions, other than those functions delegated to the relevant sub-committee.

### **Matters reserved for decision by the standards committee (conduct) sub-committee**

14. To consider complaints of misconduct against elected councillors and co-opted members.

### **Matters reserved for decision by the standards committee (civic awards) sub-committee**

15. To grant civic awards.
16. To consider the process by which the decisions with respect to civic awards applications are to be taken and to make recommendations to the standards committee.
17. To appoint non-voting co-opted members.

## **AMENDMENT TO PART 4 – RULES**

### **COMMITTEE PROCEDURE RULES**

#### **7. ADDITIONAL RULES APPLYING TO STANDARDS COMMITTEE**

##### **Composition**

1. The committee will consist of councillors and reserve members equal to the number of places each political group has on the committee.
2. No more than one member of the cabinet or deputy may be a member of the committee, and no cabinet member may chair the committee.
3. The leader may not be a member of the standards committee.

##### **Independent person – Attendance at meetings**

4. The independent person(s) shall be entitled to attend meetings of the committee or its sub-committees. The independent person(s) may speak at the invitation of the chair.

##### **Sub-committees to consider complaints of misconduct against members**

5. The committee is empowered to establish sub-committees to consider complaints of misconduct against councillors (including co-opted members). The membership for each sub-committee will be drawn from the pool of councillors on the committee, including reserve members.
6. Sub-committees to consider complaints of misconduct against councillors (including co-opted members) shall be composed of three members. Rules 7.2, 7.3 and 7.4 shall apply to sub-committee meetings.